

GRAY DAVIS
GOVERNOR



GRANTLAND JOHNSON
SECRETARY

**Agency
Departments &
Boards:**

Aging

Alcohol and
Drug Programs

Child Support
Services

Community Services
and Development

Developmental
Services

Emergency Medical
Services Authority

Employment
Development
Department

Health Services

Health and
Human Services
Data Center

Managed Risk
Medical Insurance

Mental Health

Rehabilitation

Social Services

Statewide Health
Planning and
Development

Workforce
Investment

State of California

Health and Human Services Agency

January 23, 2001

Dear Stakeholder,

The energy challenge facing California is **real**.

California continues to experience electrical shortages and rolling blackouts throughout the State. To reduce the risk of power outages, the most important thing we can do in the short term is reduce our demand for electricity and use energy more efficiently.

The Governor and leaders of the California Legislature are working with utility companies, generators and consumer groups to fashion long-term solutions for reliable and affordable electricity. The State has already implemented a plan to reduce consumption by a minimum of 8 percent across the board.

And **you** have an important role to play **right now**.

We in California have the power of nearly 35 million people and the sixth largest economy in the world. By reducing our electricity demand, we can help avoid shortages and lower energy bills.

All you have to do is **FLEX YOUR POWER**.

Our charge at the Health and Human Services Agency, through its 14 departments, is to protect the health and well being of all Californians. In light of our current energy challenge, we must all operate our programs as energy efficiently as possible.

Toward that end, the Health and Human Services Agency is conserving energy by taking these small but important steps, and we encourage you to do the same.

Licensed health facilities, state-run facilities, hospitals and other state-operated facilities are being asked to use the following conservation measures.

- Turn thermostats down to 68 degrees or below. Reduce settings to 55 degrees at the end of the day. (For each 1 degree, you'll save up to 5% on your heating costs.)

- Turn off all unnecessary lights, especially in unused offices and conference rooms and turn down remaining lighting levels where possible.
- Set computers, monitors, printers, copiers and other business equipment to their energy saving feature, and turn them off at the end of the day.
- Minimize energy usage during peak demand hours from 5:00 a.m. to 9:00 a.m. and 4:00 p.m. to 7:00 p.m.
- Buy Energy Star appliances, products, and lights.

At home, there are many things that you can do too.

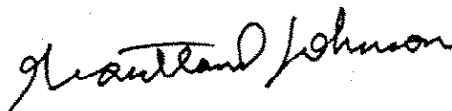
- Turn thermostats down to 68 degrees or below. Reduce settings to 55 degrees before going to sleep or when away for the day. For each one degree you'll save up to 5 percent on your heating costs.
- Turn off non-essential lights and appliances.
- Avoid running large appliances such as washers, dryers and electric ovens during the peak hours of 5:00 a.m. to 9:00 a.m., and 4:00 p.m. to 7:00 p.m.
- Close shades and blinds at night to reduce the amount of heat lost through windows.

For current information and updates, you may click onto the web address below:

http://www.ca.gov/state/portal/myca_homepage.jsp

Thank you for your help in the State's efforts to reduce energy consumption.

Sincerely,

A handwritten signature in cursive script that reads "Grantland Johnson".

GRANTLAND JOHNSON
Secretary